

## **Gudenkauf and Malone, Inc. Privacy Statement**

The Gramm-Leach-Bliley Act requires that accountants and all other personal financial service providers disclose their privacy and confidentiality policies to clients in a written notice. These policies pertain to non-public personal information about current and former clients.

Of course, Gudenkauf and Malone, Inc. has always protected your right to privacy with professional standards that are even more stringent than those required by law.

In order to assist you with your professional needs and, in some cases, to comply with professional guidelines, we retain records relating to the professional services we provide to you. We have rigorous physical, electronic, and procedural safeguards in place to protect these records, and they are accessed internally only on an “as needed” basis.

Non-public personal information is never collected without your authorization and we do not disclose such information except as required by law. Permitted disclosures include third parties who assist us in providing services to you, such as Thomson Reuters, the vendor providing us with our tax compliance software. You have the right to request disclosure of privileged information to third-parties by completing Gudenkauf and Malone, Inc.’s disclosure form.

In relation to our website, any personal information collected by the website is for Gudenkauf and Malone, Inc. use only and will not be sold or disclosed to third parties without your authorization. Gudenkauf and Malone, Inc. does not list any client personal information on the website.

Your privacy is just as important to us as our ability to provide you with quality financial services. Please call 785-483-6220 if you have any questions about this statement.